

Welcome to Flatiron Allergy and Asthma Center

We are an allergy, asthma & immunology clinic. We are dedicated to providing the highest quality allergy & immunology care to our patients.

During your consultation, our physicians will obtain a detailed medical history, complete any allergy related testing (if indicated), and formulate an individualized treatment plan that best empowers you to feel confident about managing your allergic or immunologic disease.

In preparation for your consultation, we kindly request that you complete and bring with you the following information:

Demographics:

- Identification (Driver's License)
- Insurance Card
- Patient Registration Form
- Referral Letter (if required by insurance company)
- Co-pay/Payment (if required)
- Financial Policy Form
- General Policy
- HIPAA/Privacy Acknowledgement Form
- Telemedicine Consent

Clinical:

- Completed New Patient Form
- Allergy Skin Test Consent Form
- Review the Preparation for Allergy Skin Test Form
- Office Records from the Referring Physician (if applicable)
- List of Current Medications and Medication Allergies
- Recent Chest X Rays and CT Sinus Reports/Films (if applicable)

We are pleased that you have chosen us for your care and look forward to meeting you.

Sincerely,

The Staff of Flatiron Allergy and Asthma Center

PATIENT REGISTRATION FORM



	For Office Use Only	/
Patient #	Location	
Date of First Appointment		Patient ID Verified 🛚

Patient's First Name	M.I	Last Name
Address		
Street		City State Zip
Home Phone Cell Phone		Social Security #
Date of Birth//	Email	
Date of Birth MM DD YYYY	arried Sing	gle Divorced Other
Employer	,	Work Phone
		Contact Phone
		Referring Physician
Primary Insurance		Group Number
Member ID		Insured Date of Birth
Insured Name		Relationship to Patient
Member ID Insured Name Insured Employer		
Secondary Insurance Member ID Insured Name		Group Number
Member ID		Insured Date of Birth
Insured Name		
Insured Employer		
First Name	M.I	Last Name
Address		
o street		City State Zip
Home Phone Cell Phone Date of Birth / /		Social Security #
	Email	
MM DD YYYY Relationship to Patient		
Employer		Work Phone
I authorize the release of medical information necessary to pro Allergy and Asthma Center. I understand I am financially respo		
I understand and agree that if my treatment at Flatiron Allergy	and Asthma Cen	ter requires primary care physician referral, it is my
responsibility to see that the referral is current and valid prior	to receiving care	at Flatiron Allergy and Asthma Center. If no referral is
present in advance, I agree to pay for charges at the time of se	ervice.	
Patient/Responsible Party Signature		Date
Relationship to Patient		



LERGY & ASTHMA For (Office Use Only: Ht.	Wt:	Temp:
CLIVIER	B/P	: Pulse:	Pulse Ox:
Today's Date		Pharmacy Name and	Location
Patient's Name		Referring MD:	
Date of Birth		Primary Care Provide	er:
Date of Birth It is ok to send you appo	intment reminders throu	igh email: Yes / No	
How did you hear about	our practice?		
☐ Primary Care		Current Patient	□ Google
☐ Specialist		Family Member/Friend	☐ Internet
☐ Insurance Comp	any	Facebook	Other
Reason for Visit:			
Medical History (Please	e Circle)		
Allergies	High Blood Pressure		
Anemia	High Cholesterol	Immunization I	
Anxiety/Depression	C	Date/Year of Las	st Flu Vaccine:
Asthma	Immunodeficiency	Date/Year of Las	st Pneumonia Vaccine:
Autoimmune Disease	Kidney Disease	Date/Year of CO	VID 19 Vaccine:
Bleeding Disorder/Clots	<u> </u>		
Cancer	Lung Disease	Social History:	
Cataracts/Glaucoma	Seizure Disorder	Marital Status: _	
COPD/Emphysema	Sleep Apnea	Occupation: Hobbies/Interest:	•
Diabetes	Stroke	Smoking: Never	Current/ Former
Eczema	Thyroid Disease	If so, How Mu	
GI Diseases including	Tuberculosis	How Lo	ng
EOE	Tubercurosis	Quit Date	<u> </u>
Heart Attack	Other		Rare Social Daily
Heart Disease	Other		r Recreational Drug Use? Yes/No
Heart Rhythm	Other		C
Abnormality	<u></u>	Food Allergy &	Reactions:
Tionomianty			
Surgical History (Pleas	e Circle)		
No Previous Surgery	<u> </u>		
Tonsillectomy			
Adenoidectomy		Latex Allergy:	
Sinus Surgery			Reaction: Yes/No
Nasal Polyp Surgery		If so, to:	
Septoplasty			sp/ Yellow Jacket/ Hornet/ Fire-ant
Cardiac Surgery		Mosquito <u>Eczema:</u> Yes/No	
Myringotomy Tubes (ear	tubes)	If so, trig	
Thyroid Surgery			nental/ Chemical/ Metal/ Food
Other		Current Pregna	
Hospitalizations/ER Vi	sits:	<u>If Patient is a cl</u>	
(Year of Visit/Reason)		Child Lives with	
(- 201 01 1 1010 11010011)		Mother/Father's	Full Name:
			Full Name:
		Attends Daycare	
			nd-hand smoke: Yes/No
		Birth History: Va	aginal/C-Section
		Birth Weight:	pounds



Date of Last Lung Test: Family Medical History **Environmental History** Where do you live? City/ Country/ Farm/ Rural Mother Father Children Siblings **Is your home**: Single Family/ Apartment/ Condo/ Allergy Townhome/ Mobile Home Angioedema **How long** have you been in Colorado? months/years swelling) Heating: (Circle One) Gas/ Electric/ Baseboard/ Forced Asthma Air/Fireplace (wood burning/gas/electric) Drug Allergy Cooling: Air Conditioner/ Swamp Cooler/ Window Fan Eczema Flooring: Hardwood/Carpeting/Other: Food Allergy **Mattress:** Spring/Foam/Waterbed/Other. Years old: Hives **Pillow:** Feather/Foam/Synthetic. Years old: Visible Mold or Water Damage? Yes/No **Past Allergy Testing:** If Yes: Mild/Moderate/Severe Never Tested Before **Humidifier?** Yes/No **Setting**: Prior Skin Test: **Yes/No** - Year: Air Purifier: Yes/No Prior Blood Test: **Yes/No** - Year: Do you have pets or animal exposure? Allergic to: Type of animal(s): pollen/dander/food/chemicals/venom/other Prior Allergy Shots: Yes/No - Year: **Drug Allergy/Reaction:** Currently on Allergy Shots: Yes/No Date of Last Sinus CT Scan: **Current Medications OR BRING A CURRENT LIST** Medication Dose Name

Date of Last Chest X-ray:

Review of Systems: (Please Circle)

General/Constitutional: fatigue, fevers, headache, recent illness, weight gain, or weight loss **Eyes:** contact lenses/glasses, disease or injury, itchy, pain, redness, watering, vision change

Ears/Nose/Throat/Neck: frequent sinus infections, hearing loss, itchy nose, nasal stuffiness, bleeding, pain, post-nasal

drip, ringing of ears, runny nose, sneezing, snoring, masses in thyroid

Cardiovascular: chest pain, heart murmurs, or hypertension

Respiratory: cough, respiratory infections, shortness of breath, or wheezing

Gastrointestinal: abdominal pain, constipation, diarrhea, difficulty with swallowing, indigestion/heartburn, nausea, or

vomiting

Genitourinary: frequency, infections, or urgency **Musculoskeletal:** limitation of motion, pain, or swelling

Skin: dryness, eczema, hives, itching, or rash

Neurologic/Psychiatric: anxiety, depression, or seizures

Endocrine: diabetes, glandular problem/thyroid disorder, or intolerance to heat or cold **Hematologic:** anemia, bleeding tendency, or previous transfusions and reactions

Allergic/Immunologic: frequent infections, reactions to: foods/insects/medications/vaccine



GENERAL POLICIES

Thank you for choosing Flatiron Allergy & Asthma Center (FAAC) as your health care provider. We are committed to building a successful physician-patient relationship with you and your family. Your understanding of our policies is important to our professional relationship.

- 1. I understand that medications are unable to be refilled if I have not followed up within the requested interval.
- 2. I understand that I may be charged for telephone calls to the provider.
- 3. I may be asked to reschedule if I am more than 10 minutes late for my appointment.
- 4. I understand I will be charged a fee of \$5 for the completion of each page on a school form. School forms will be not charged if such forms are brought in during a scheduled office visit.
- 5. I understand I will be charged fees in accordance to Colorado law for copies of my medical records.
- 6. I understand I will be charged a fee of \$25 for each letter prepared by FAAC.
- 7. I understand I will be charged a \$50 fee for no shows or cancellations within 24 hours of the scheduled appointment.

	_ 	
Signature of Patient (or Parent/Guardian for Minor Patient)	Date	
Printed Name of Patient		



FINANCIAL POLICIES

Please understand that Flatiron Allergy and Asthma Center's (FAAC) financial policies are established to ensure the financial resources needed to maintain this medical office for all our patients. We must emphasize that as a health care provider our relationship is with you and not your insurance company.

It is your responsibility to inform our office of any patient information changes including name, address, and insurance information.

Please read and sign the following financial policies indicating your understanding of these policies and accepting financial responsibility for all services provided. Please ask us if you have any questions about our fees, policies, or your responsibilities.

Insurance

- The patient is required to present an insurance card at each visit. It is the patient's responsibility to make sure that all insurance information given to our office is correct and current, including both primary and secondary insurance. Failure to provide us with correct insurance information could result in your insurance company rejecting your claims for failure to obtain authorization, timely filing or other reasons and may result in your responsibility for the entire bill.
- FAAC will bill your insurance company. It is your responsibility to verify your coverage and adhere to the restrictions of your plan. Your insurance is a contract between you, your employer if applicable, and your insurance company. Please contact your insurance company and/or your employer's human resource department with regards to your benefit questions. Although we may estimate what your insurance company may pay, it is your insurance company that makes the final determination of your eligibility and benefits.
- You may be responsible for charges incurred in this office that are not paid by your insurance company, including those applied to your deductible or coinsurance, in accordance with FAAC's fee schedule and terms, regardless of insurance coverage. We don't always know if you have a deductible, if your deductible has been met, or if you have coinsurance.
- We expect payment in full of deductible and coinsurance balances within 30 days of statement receipt unless prior payment arrangements have been made. If services are performed or appointments made that are not covered by your insurance plan, you may be responsible for payment. We may ask that non-emergency appointments be rescheduled if copayment is not paid.
- I authorize my insurance company to make payments directly to FAAC. I authorize the release of any medical information necessary to process claims and/or pursue payments of this account.

Self-Pay or Insurance FAAC does not participate with

• You will need to sign a self-pay waiver if you have no insurance. This waiver clarifies your financial responsibly and helps prevent misunderstandings.

Referrals

- It is your responsibility to list a physician if your insurance company requires a PCP and call for a referral if one is required. Certain health insurances require that you obtain a referral or prior authorization from your Primary Care Provider (PCP) before visiting a specialist.
- Failure to obtain the referral and/or preauthorization may result in a lower or no payment from the insurance company, and the balance may be your responsibility.



Imaging and Laboratory Fees

• Imaging and Laboratory services are performed and billed by an outside provider. You will be billed from their office and all payments, questions or other concerns should be directed to their office. Flatiron Allergy and Asthma cannot accept payments or adjust these outside provider charges.

Minor Patients

- The parent/guardian accepts financial responsibility for all services provided by FAAC to a minor patient, regardless of who is the subscriber on the insurance policy.
- Payment of services is due by the adult accompanying any minor child unless other arrangements have been made in advance.
- FAAC will not bill two people for care of a minor patient. It is the responsibility of the accompanying adult to pay the amount due in full, and collect what is owed by others.
- FAAC is not party to any legal agreements between divorced or separated parents and therefore is not bound by the terms of any such agreements.

Returned Checks

• There will be a \$50.00 charge in addition to any charged bank fees for returned checks. This fee will be applied to my debit/credit card on file. All future payments must be paid with a debit/credit card.

Payment

- I understand that FAAC requires that a credit card (we accept Visa, Mastercard, and Discover), debit card or health savings account card be kept on file and will be billed for any balance owed by the patient.
- If the credit card or health savings account card I provide on file is declined, I understand that I will be charged an extra \$50 re-processing fee.
- Accounts past due are subject to collection proceedings and ultimately dismissal for full collection accounts.
- I agree that if my account becomes delinquent, I will be responsible for Attorney Fees, Legal Costs or any other costs of collection that may be incurred in order for FAAC to obtain payment.

I take responsibility for researching the costs of my visit and any procedures related to the visit with my insurance company and understand that costs not covered by certain insurance will be charged to me. I understand that I can discuss any visit related charges ahead of the visit with Flatiron Allergy and Asthma Center's billing department at 970-430-4896.

I have read and accept the terms of this financial policy.	
Printed Name of Financial Responsible Party	
Signature of Financially Responsible Party	 Date



PATIENT CONSENT FORM FOR ALLERGY SKIN TESTING

Purpose:

Allergy skin testing is performed to assess for allergy antibodies to:

- environmental allergens (pollen, animal proteins, dust mite, mold, cockroach)
- food allergens
- insect venoms (honeybee, yellow jacket, yellow hornet, white faced hornet, paper wasp, fire ant)
- medications such as penicillin

Procedure:

Skin tests are methods of testing for allergic antibodies. A test consists of introducing small amounts of the suspected substance, or allergen, into the skin and noting the development of a positive reaction (which consists of a hive (swelling and redness). The results are read at 15 to 20 minutes after the application of the allergen. The skin test methods are:

Prick:

In prick allergy skin testing, a sharp plastic lancet is passed through the allergenic extract or control solution, the skin on the back or forearm is lifted and a small break in the epidermis is created through which the extract or solution penetrates. If an allergenic sensitivity is present, a hive/welt like reaction develops in the area of prick.

Intradermal:

Intradermal allergy skin testing is most commonly completed adjunctively to negative prick testing in evaluation of environmental, venom, and drug allergy. In intradermal skin testing, a small needle is used to inject the allergenic extract or control solution into a deeper layer of skin, called the dermis, on the arm. If an allergenic sensitivity is present, a hive/welt like reaction develops in the area of intradermal application.

Interpretation:

Interpreting the clinical significance of skin tests requires skillful correlation of the test results with the patient's clinical history. Positive tests indicate the presence of allergic antibodies and are not necessarily correlated with clinical symptoms.

If you have a specific allergic sensitivity to one of the allergens, a red, raised, itchy bump (caused by histamine release into the skin) will appear on your skin within 15 to 20 minutes. These positive reactions will gradually disappear over a period of 30 to 60 minutes, and, typically, no treatment is necessary for this itchiness. Occasionally local swelling at a test site will begin 4 to 8 hours after the skin tests are applied, particularly at sites of intradermal testing. These reactions are not serious and will disappear over the next week or so.

Risks:

Skin testing will be administered at this medical facility with a medical physician or other health care professional present since occasional reactions may require immediate therapy. These reactions may consist of any or all of the following symptoms: itchy eyes, nose, or throat; nasal congestion; runny nose; tightness in the throat or chest; increased wheezing; lightheadedness; faintness; nausea and vomiting; hives; generalized itching; and shock, the latter under extreme circumstances. Please let the physician and nurse know if you are pregnant or taking betablockers. Allergy skin testing may be postponed until after the pregnancy in the unlikely event of a reaction to the allergy testing and beta-blockers are medications they may make the treatment of the reaction to skin testing more difficult.

Please note that these reactions rarely occur but in the event a reaction would occur, the staff is fully trained and emergency equipment is available.



Alternatives:

Allergy skin testing is considered superior and less expensive than specific IgE blood tests in the diagnosis of allergy.

After skin testing, you will consult with your physician or other health care professional who will make further recommendations regarding your treatment

Please do not cancel your appointment since the time set aside for your skin test is exclusively yours for which special allergens may be prepared. If for any reason you need to change your skin test appointment, please give us at least 48 hours-notice. Due to the length of time scheduled for skin testing, a last-minute change results in a loss of valuable time that another patient might have utilized.



PREPARATION FOR ALLERGY SKIN TESTING

As part of your allergy consultation, allergy skin testing maybe indicated. The interpretation of these tests can be adversely affected by use of antihistamine medications and those medications with antihistaminic activity.

To best ensure a high-quality allergy skin test, it is necessary to avoid the following medications as listed below:

Please discontinue the following medications, as well as any over-the counter allergy & sinus medications for at least 5 days prior to your visit:

- Alavert (Loratidine)
- Alaway (Ketotifen)
- Allegra (Fexofenadine)
- Astepro (Azelastine)
- Azelastine
- Atarax (Hydroxyzine)
- Chlortrimeton (Chlorpheniramine)

- Clarinex (Desloratidine)
- Claritin (Loratidine)
- Dimetapp (Brompheniramine)
- Dymista (Azelastine + Fluticasone)
- Nyquil (Doxylamine)
- Optivar (Azelastine)

- Patanase (Olopatadine)
- Tavist (Clemastine)
- Vistaril (Hydroxyzine)
- Xyzal (Levocetirizine)
- Zaditor (Ketotifen)
- Zyrtec (Cetirizine)
- Zyrtec Itchy Eyes (Ketotifen)

Please discontinue the following medications for at least 2 days prior to your visit:

- Axid (Nizatidine)
- Benadryl (Diphenhydramine)
- Pepcid (Famotidine)
- Tagamet (Cimetidine)
- Zantac (Ranitidine)

The application of topical steroids to the forearms and back should be avoided for at least 2-3 weeks prior to your visit.

Medications such as benzodiazepines, tricyclic antidepressants, as well as other antidepressants may suppress responses to skin testing. If you are on these medications, please contact the prescribing physician and inquire if these medications can be safely stopped.

You can continue to take inhaled, nasal, and oral steroids without interfering with allergy skin testing.

Allergy skin tests are generally safe, but rarely life-threatening allergic reactions may occur. Symptoms of such reactions can include hives, swelling, breathing troubles, and low blood pressure.

Due to this risk, it is important that you let us know if you have a history of anaphylaxis, unstable asthma, are pregnant, and/or are on beta blockers, ACE inhibitors, or MAO inhibitors. Having these conditions, being pregnant, or being on these medications may make a rare allergic reaction to skin testing more severe and/or more difficult to treat.



PRIVACY PRACTICES

Flatiron Allergy & Asthma Center Principal Location: 90 Health Park Dr. Suite 170. Louisville, CO 80027

Holly Lohr - Office Phone: 303.862.3303

Acknowledgement of Receipt of Notice of Privacy Practices

I have reviewed th	is medical practice's current Notice of F	Privacy Practices as posted in the reception area.	
If not signed by the	e patient, please indicate relationship:		
	Guardian or conservator of an incomp	etent patient	
I authorize the foll	owing persons to consent for needed tre	eatment in my absence for	
		(Minors only)	
Name:		DOB:	
Communication of	of Medical Issues: such as test results,	you can choose more than one	
□ Phone () _	☐ OK to leave a	message including results or other health related information	
□ U.S. Mail	□ Not OK to lea	ve a message	
Verbal Communi	cation of Protected Health Information	on	
I authorize the foll records release.	owing individuals to inquire and receive	e verbal information regarding my care and sign a	
(Actual release of	medical records requires a separate form	n)	
1	Relationship	Date of Birth	
2	Relationship	Date of Birth	
Signature of Patier	nt or Guardian:		
Print Name:			
Date:	Telephone:		



CREDIT CARD ON FILE AUTHORIZATION FORM

Keeping a credit card on file has its benefits:

It's convenient (saving you time and postage).
Your payment is always on time (even if you're out of town).
You can get your credit company's reward points for paying your bill.

You SAVE money by avoiding late fees.

Here's How it Works:

You authorize Flatiron Allergy & Asthma Center to keep your credit card number on file and use it to bill any outstanding balances after third parties pay their portion.

Once all third parties, including your medical insurance, have paid their portion you will receive a statement and have 30 days to review it before your card is charged.

You will receive a reminder call a week before we charge your card. A message will be left if we reach your voicemail.

I authorize Flatiron Allergy & Asthma Center to charge my credit card indicated below for my outstanding balance on an as needed basis.		
Billing Address	Phone Number	
City, State & Zip Code	Email Address	
Patient Names (list all)		
to the terms outlined above. I understand I may to my card being processed. I understand that F revoked without providing another credit card, F authorization will remain in effect until the design first, and I agree to notify FAAC in writing of an least 15 days prior to the next billing date. I understand the reprocessing fee. I certify that I am an authorize credit card company provided the transactions of promptly submit written notification to Flatiron	AAC) to charge the credit card indicated in this authorization form according revoke this authorization by providing a written request at least 15 days price AAC policy is to have a credit card on file for payment and if authorization AAC may not be able to provide future services. I understand that this gnated card's expiration date or until I cancel it in writing, whichever comes by changes in my account information or termination of this authorization at derstand that should my credit card be declined, I may be subject to a \$25.00 and user of this credit card and that I will not dispute the payments with my correspond to the terms indicated in this authorization form. I agree to Allergy & Asthma Center if my credit card is cancelled, lost or stolen.	
Signature:		
Date:		



TELEMEDICINE CONSENT

Name:	: Da	ate of Birth	Today's Date/Time
Introd	duction:		
locatio		s for the purpose of improv	enable health care providers at different ring patient care. Providers may include
	nformation may be used for diagrallowing:	nosis, therapy, follow-up ar	nd/or education, and may include any of
•	Patient medical records Medical images Live two-way audio and video Output data from medical device	ces and sound and video fi	les
confide		and imaging data and wil	vare security protocols to protect the linclude measures to safeguard the data ruption.
Expec	eted Benefits:		
	Improved access to medical car More efficient medical evaluation		emotely contact their medical provider.
Possib	ole Risks:		
	th any medical procedure, there nclude, but may not be limited to	-	ted with the use of telemedicine. These
•	of in person physical exam an medical decision making by the	nd other procedures such a e physician and consultant	ent (e.g. poor resolution of images, lack as spirometry) to allow for appropriate (s) r due to deficiencies or failures of the
•	In very rare instances, security prinformation	protocols could fail, causing	g a breach of privacy of personal medical
•		•	s may result in adverse drug interactions
			Initial:



By signing this form, I understand the following:

- 1. I understand that the laws that protect privacy and the confidentiality of medical information also apply to telemedicine, and that no information obtained in the use of telemedicine which identifies me will be disclosed to researchers or other entities without my consent.
- 2. I understand that I have the right to withhold or withdraw my consent to the use of telemedicine in the course of my care at any time, without affecting my right to future care or treatment.
- 3. I understand that I have the right to inspect all information obtained and recorded in the course of a telemedicine interaction, and may receive copies of this information for a reasonable fee.
- 4. I understand that a variety of alternative methods of medical care may be available to me such as in person patient visits, and that I may choose one or more of these at any time.
- 5. I understand that I may expect the anticipated benefits from the use of telemedicine in my care, but that no results can be guaranteed or assured.

Patient Consent To The Use of Telemedicine

I have read and understand the information provided above regarding telemedicine, have discuss my physician or such assistants as may be designated, and all of my questions have been answ satisfaction. I hereby give my informed consent for the use of telemedicine in my medical care	
Patient or Guardian	Date